



**THE
OAKRIDGE
SCHOOL**

Super Supper & Auction

GIFT REPORT

<input type="checkbox"/> Online	<input type="checkbox"/> Silent	<input type="checkbox"/> BB	<input type="checkbox"/> Live
Date In Computer _____			
Item # _____			
Package # _____			
Pkg. Name _____			

ITEM OR SERVICE DONATED: _____

DONATED BY: Individual Business

Name _____

Contact person _____

Address _____

City/State/Zip _____

Phone _____ Fax# _____

Email _____ Website _____

Donor is an Oakridge family.

Please send invitation to the auction.

Item Value (Fair Market Value) \$ _____

Office Use Only:

Thank You Sent

Initials _____

Certificate:

Attached

Needed

DETAILED CATALOG ITEM DESCRIPTION: (Quantity, size, color, & other information to ensure proper understanding of the donated item) _____

Restrictions/Expiration Date _____

Delivery Information:

By donor By Auction Representative

Name and phone # of delivery person

Date to be delivered _____

Signed:

Donor(s)

Acquisitions Committee Representative

Donation Date

Fed Tax ID
75-1656802

*Your donation may
be tax deductible.
Please check with
your Tax Advisor.*

5900 West
Pioneer Pkwy.
Arlington, TX
76013

817.451.4994
Fax 817.457.6681

Copy: White-Dev. Office Yellow-SSA Thank You Notebook Pink-Item Gold-Donor